

**MINUTES OF THE  
TOWNSHIP OF CRANBURY  
PARKS COMMISSION MEETING  
October 11, 2017**

**TIME AND PLACE OF MEETING**

The meeting of the Parks Commission was held in the Gourgaud Gallery in Town Hall, 23A North Main Street, Cranbury, New Jersey, on October 11, 2017, at 9:15 a.m.

**CALL TO ORDER**

With a quorum present, Tom Weidner, Chair of the Parks Commission, called the meeting to order at 9:15 a.m. and Debra Rubin acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Tom Weidner, Sally O'Grady, Julie Hardaker, Lisa Rue (9:22 a.m.), Joan Smith, Eloise Sitrin and Michele Kemper were present. Christine Parker was excused and Adam Knierim was absent.

**NON-MEMBERS IN ATTENDANCE**

Gianna Foglia

**MINUTES**

The minutes from the September 13, 2017 meeting were amended and approved on a motion by Julie Hardaker; seconded by Michele Kemper. All were in favor. The motion passed unanimously.

**OLD BUSINESS**

Subcommittee Reports:

*Beautification*—Chris Parker, Joan Smith, Michele Kemper

*Village Park and Millstone Park* – Members discussed the type of enclosures to be used around port-a-johns. It was suggested that a picture be emailed to Jerry Thorne to advise which style of enclosure the members are requesting. This item will be placed on the short list for Jerry Thorne.

*Fences* – Sally O'Grady, Joan Smith, Lisa Rue  
*Village Park* – Table further discussion until Dan Mulligan is able to meet with affected residents. Tom Weidner suggested the meeting be a public meeting where the residents are further advised by flier of the date and time. Joan Smith advised she is still waiting on sample from Area Enclosures and response regarding tree stumps.

*Signs* – Lisa Rue, Julie Hardaker and Ellie Sitrin

Heritage Park – The actual sign for Heritage Park was viewed at meeting. The sign will be given to Jerry Thorne for storage until once posts are received for installation. This item will be placed on the short list for him.

Village Park/Barn Park - The same style will be used for both Village and Barn Park, with different sizing for each. Lisa Rue showed the proofs for both signs. She also suggested showing the Historical Society Commission the proofs as well. They had been shown the sign for Heritage Park before purchase.

Memorial Park – Discussion if there is need for sign in Memorial Park to be tabled to November meeting.

Guidelines for Memorial/Donations –None.

Board of Health ordinance update – None.

Heritage Park Tot Lot Update – See public comment.

List of Scout projects– None.

List of Donations– None.

Village Park Bank Restoration – Discussion amongst members on email received from Mayor David Cook. The Parks Commission members agreed that though the project has DEP approval, they have at least placed their concerns on record with the Township. They also discussed varying the type of plants used in the future for replacement purposes and the responsibility of the maintenance of the plants and shrubs. Tom Weidner will address the email directly with the Mayor.

## **NEW BUSINESS**

Monthly Short List for Department of Public Works – This list will cover October's request.

1. Complete port-a-john enclosures. Discuss with Christine Parker prior to completion.
2. Install Heritage Park sign once posts are received.

This list will be emailed to Jerry Thorne by Secretary.

Commissioners Reports – No discussion.

Recreation Commission News – No discussion.

Shade Tree Commission News – None.

Environmental Commission News – None.

Who Does What By When

Tom Weidner – Coordinate meeting with Dan Mulligan regarding fencing and discuss flier to be distributed to residents in vicinity of fenced areas.  
Julie Hardaker – Contact Historical Committee to get “Established by” date for Barn Park.  
Lisa Rue – Give Jerry Thorne Heritage Park sign and posts, once received, for installation.  
Christine Parker – Discuss enclosures for port-a-johns with Jerry Thorne.  
Sally O’Grady – Attend Environmental Commission meeting on October 16<sup>th</sup>.

**PUBLIC COMMENT –**

Gianna Foglia was present to discuss her meeting with the subcommittee, as well as, the Recreation Commission. Discussion ensued regarding placement of memorial plaque. Ms. Foglia advised that the bench being placed in the donated area will not have enough space on plaque for memorial. The subcommittee suggested waiting for delivery of adaptive swing to determine if plaque can be placed directly on swing or if another location will better serve for the plaque to be located. Ms. Foglia will bring a mock sample of sign once location is decided upon.

**ADJOURNMENT OF MEETING**

With no further business, the meeting was adjourned at 11:10 a.m. Motion by Michele Kemper; seconded by Sally O’Grady; all were in favor. Motion carried.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the acting recording Secretary of the Township of Cranbury Parks Commission and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on October 11, 2017.

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Secretary  
Debra A. Rubin