

**MINUTES OF THE
TOWNSHIP OF CRANBURY
PARKS COMMISSION MEETING
December 13, 2017**

TIME AND PLACE OF MEETING

The meeting of the Parks Commission was held in the Gourgaud Gallery in Town Hall, 23A North Main Street, Cranbury, New Jersey, on December 13, 2017, at 9:15 a.m.

CALL TO ORDER

With a quorum present, Tom Weidner, Chair of the Parks Commission, called the meeting to order at 9:15 a.m. and Debra Rubin acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Tom Weidner, Christine Parker, Sally O'Grady, Joan Smith, Lisa Rue, Eloise Sitrin, Michele Kemper, and Adam Knierim were present. Julie Hardaker was excused.

NON-MEMBERS IN ATTENDANCE

None

MINUTES

The minutes from the November 8, 2017 meeting were approved on a motion by Sally O'Grady; seconded by Christine Parker. On a voice vote of all members present, 7 ayes, 0 nays and 1 abstain. The motion passed.

OLD BUSINESS

Subcommittee Reports:

Beautification– Chris Parker, Joan Smith, Michele Kemper

The members need to discuss the construction and installation of the port-a-john enclosures with Jerry Thorne for the spring of 2018.

Unami Woods – Members request the planting of additional black eyed susans at the entrance way.

Fences – Sally O'Grady, Joan Smith, Lisa Rue

Members discussed the pending meeting between Township Committee members and area residents regarding preference of full or partial repair of fencing. Christine Parker made a motion to repair existing fence in Village Park. Lisa Rue seconded the motion. On a voice vote of all members present, the motion passed.

Signs – Lisa Rue, Julie Hardaker and Ellie Sitrin

Village Park- Request that Jerry Thorne pick up the sign from Cranbury Customs.

Barn Park – To be completed in 2018.

Memorial Park – All members are to visit the park prior to the January meeting and provide feedback on whether a sign should be installed and if so, the suggested location. Members are asked to bring a picture to January meeting for discussion on suggested locations.

Walking Trail in Town – Discussion ensued regarding the installation of benches in front of all parks, as well as, other areas within the town. Sally O’Grady suggested beginning a campaign, such as “Adopt a Bench”, where residents would be able to help offset the cost or use as a scout project. This to be further discussed for implementation in 2018.

Heritage Park Tot Lot Update – None

List of Scout (Volunteer) projects – None

NEW BUSINESS

Proposed 2018 Township Park Budget – Members reviewed the expenditures for 2017. They requested a breakdown of budget by each line item. Tom Weidner will contact Denise Marabello for the requested information. Christine Parker motioned for the request of an additional \$5,000.00 to be used within the parks. Tom Weidner seconded the motion. On a voice vote of all members present, the following reflects the votes - 6 ayes, 1 nay and 1 abstention. The motion passed.

Monthly Short List for Department of Public Works – This list will cover December’s request.

1. Village Park – Potholes in parking lot.
2. Village Park – Pick up sign and install.

This list will be emailed to Jerry Thorne by Secretary.

2018 Maintenance List - The members discussed keeping a working list of any maintenance needed or completed within the parks.

Commissioners Reports – No discussion.

Recreation Commission News – No discussion.

Shade Tree Commission News – None.

Environmental Commission News –

Sally O’Grady reported on the following from the November meeting;

- Ed DiFiglia no longer with Watershed. He gave samples of the Breathe Easy signs to Mrs. O’Grady. Sally O’Grady made a motion to add the Breathe Easy signs to existing poles in Heritage, Village and Millstone Parks. Michele Kemper seconded the motion. On a voice vote of all members present, the motion carried. Mrs. O’Grady will deliver signs to Jerry Thorne for installation at the three parks.
- Mrs. O’Grady and EC member, Paul Mullen, to work on blazing Unami trails.

Who Does What By When

Tom Weidner – Email Denise Marabello regarding budget expenditures and request for monies; Email the Township Committee regarding fencing; Call Hopewell Township regarding their walking trail and bench installation; Contact Kathy Easton.

Lisa Rue – Speak to Linda Scott regarding pick up of sign; Contact Area Fence. Ellie Sitrin & Lisa Rue – Check signs.

Sally O’Grady – Attend Environmental Commission meeting in December.

Contact Jerry Thorne regarding installation of Breathe Easy signs.

PUBLIC COMMENT –

None

ADJOURNMENT OF MEETING

With no further business, the meeting was adjourned at 11:15 a.m. Motion by Sally O’Grady; seconded by Joan Smith. On a voice vote of all members present, the motion passed.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the acting recording Secretary of the Township of Cranbury Parks Commission and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on December 13, 2017.

Secretary
Debra A. Rubin