

**MINUTES OF THE
TOWNSHIP OF CRANBURY
PARKS COMMISSION MEETING
November 8, 2017**

TIME AND PLACE OF MEETING

The meeting of the Parks Commission was held in the Gourgaud Gallery in Town Hall, 23A North Main Street, Cranbury, New Jersey, on November 8, 2017, at 9:15 a.m.

CALL TO ORDER

With a quorum present, Christine Parker, Vice Chair of the Parks Commission, called the meeting to order at 9:15 a.m. and Debra Rubin acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Christine Parker, Sally O'Grady, Julie Hardaker, Lisa Rue, Eloise Sitrin, Michele Kemper, and Adam Knierim were present. Tom Weidner and Joan Smith were excused.

NON-MEMBERS IN ATTENDANCE

None

MINUTES

The minutes from the October 11, 2017 meeting were amended and approved on a motion by Julie Hardaker; seconded by Eloise Sitrin. On a voice vote of all members present, the motion passed unanimously.

OLD BUSINESS

Subcommittee Reports:

Beautification– Chris Parker, Joan Smith, Michele Kemper

The Commission would like to thank the Department of Public Works for trimming the black eyed susans and keeping them well maintained.

Village Park and Millstone Park – Christine advised Department of Public Works about a port-a-john enclosure location maintained by the County. They will go to and view the suggested enclosure.

Heritage Park- Sally advised members of email written by Jay Taylor regarding large maple tree to be removed. Discussion followed regarding who had recently marked many trees for removal and who is responsible party for making the decisions on what trees need to be removed. The members would like to be involved in the decisions for tree removal in the various parks.

Unami Woods – The members agreed that the trail located in Unami Woods should be blazed. Sally O'Grady will discuss further with Paul Mullen,

Environmental Commission member, at next Environmental Commission meeting to complete the blazing of the existing trail.

Memorial Park – Removal of life preserver to be placed on future “short list” for Jerry Thorne.

Fences – Sally O’Grady, Joan Smith, Lisa Rue

Village Park – Discussion on email received regarding removal of fencing. The members further discussed the need for fencing as this is an active park with many people utilizing it. Lisa Rue made a motion to recommend that partial or full replacement be completed, whichever is more cost effective, but that a fence remain either way. Sally O’Grady seconded. On a voice vote of all members present there were 6 ayes, 0 nays and 1 abstention.

Signs – Lisa Rue, Julie Hardaker and Ellie Sitrin

Heritage Park – The sign has been installed by Department of Public Works.

Village Park/Barn Park - Village Park sign has been ordered. It was recommended that the Barn Park sign be 2x2 in size with 2 posts for installation.

Sally O’Grady showed a picture of smoke free signs to members. Sally will follow-up with Ed DeFiglia regarding Breathe Easy signs.

Guidelines for Memorial/Donations –None.

Board of Health ordinance update – None.

Heritage Park Tot Lot Update – The swing is being changed from originally planned. Members further discussed placement of plaque. This will be tabled until the equipment is received.

List of Scout (Volunteer) projects–

- Cranbury Brook Preserve – Request specifications from Paul Mullen to recreate.
- Heritage Park – Benches, picnic table and measuring a walking trail.

List of Donations– None.

NEW BUSINESS

Monthly Short List for Department of Public Works – This list will cover October’s request.

1. Purchase similar posts and finials for posts and white paint.
2. Install Village Park sign once received.

This list will be emailed to Jerry Thorne by Secretary.

Possible Walking Venues/Benches – The members decided that the purchase of benches to be used in town at various areas is not the Commission’s responsibility. This discussion may be tabled to future meeting.

2018 Maintenance List - The members discussed keeping a working list of any maintenance needed or completed within the parks.

Commissioners Reports – No discussion.

Recreation Commission News – No discussion.

Shade Tree Commission News – None.

Environmental Commission News –

Sally O'Grady reported on the following from the October meeting;

- Unami Woods trail not blazed. A tree has been cut down and the stumps were left at the site.

Who Does What By When

Tom Weidner – Research NJRPA and advise how Commission can benefit from membership.

Lisa Rue – Get quote for 2x2 sign for Barn Park and discuss with Historical Society the uniformity of using two posts for sign.

Christine Parker – Contact Jerry Thorne regarding marking and removal of trees, as well as, dumping in Unami Woods.

Sally O'Grady – Attend Environmental Commission meeting on November 20th and also discuss trail blazing

PUBLIC COMMENT –

None

ADJOURNMENT OF MEETING

With no further business, the meeting was adjourned at 10:35 a.m. Motion by Sally O'Grady; seconded by Eloise Sitrin. On a voice vote of all members present, the motion passed.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the acting recording Secretary of the Township of Cranbury Parks Commission and that this document, consisting of three (3) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on November 8, 2017.

Secretary
Debra A. Rubin