

**MINUTES OF THE  
TOWNSHIP OF CRANBURY  
PARKS COMMISSION MEETING  
February 10, 2016**

**TIME AND PLACE OF MEETING**

The meeting of the Parks Commission was held in the Gourgaud Gallery in Town Hall, 23A North Main Street, Cranbury, New Jersey, on February 10, 2016, at 9:15 a.m.

**CALL TO ORDER**

With a quorum present, Thomas Weidner, Chair of Parks Commission, called the meeting to order at 9:14 a.m. and Wendy Borg acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 1, 2015, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**REORGANIZATION**

Christine Parker and Ellie Sitrin were administered the Oath of Allegiance prior to the call to order.

**MEMBERS IN ATTENDANCE**

Christine Parker, Thomas Weidner, Ellie Sitrin, Julie Hardaker (arrived 9:25 a.m.) and Lisa Rue were present. Sally O'Grady, Joan Smith and Michele Kemper reported their absence by email.

**NON-MEMBERS IN ATTENDANCE**

David Cook, Township Committee liaison to the Parks Commission  
Patty Janowicz, resident  
Norma Swale, resident

**MINUTES**

The minutes from the January 13, 2016 meeting were approved on a motion by Chris Parker; seconded by Julie Hardaker. Thomas Weidner and Lisa Rue abstained. All others were in favor.

**OLD BUSINESS**

Eagle Scout Project - Three trees have been planted in Village Park near the C-1 ballfield. The signs have not been placed. The Parks Commission is still awaiting the final design from Mikey.

Park Subcommittee Review - *Hagerty Preserve, Millstone/Shadow Oaks Preserve*

Ms. Rue and Mrs. Sitrin visited the Preserve area in November and found some overgrowth. Ms. Rue commented that an entire trail should not be cut but it would be nice to walk to the Millstone River. Commissioners decided to not set goals for the Millstone/Shadow Oaks Preserve until further review of the Preserve in the spring.

Mrs. Janowicz believes that any changes to the property need to be reviewed by the state DEP because it's a protected wetland and that the Preserve should be left

alone for the wildlife. Mr. Weidner noted that the property can be maintained by the township as the property owner and the DEP does not need to be consulted.

A motion to approve the entire Maintenance and Goal List was made by Julie Hardaker; seconded by Christine Parker. All others were in favor. Motion carried. The final list will be sent to the Township Committee and Jerry Thorne with a cover letter.

Township Budget 2016 – Mr. Weidner presented a copy of the Parks Budget/Revenue Preparation Worksheet and a detailed description of each line item. Mr. Weidner suggested working with Mr. Cook and Jerry Thorne of the DPW to cross reference the Maintenance List with the budget appropriations to see what work can be completed with the budget monies, what is not covered, and also to prioritize work. Mr. Weidner will send Jerry the list in advance of a meeting with a cover letter.

2016 Goals/2015 Year End Report – Mr. Weidner presented a draft letter to the Township Committee for review by the Commission. Several edits were made. Motion to approve the substance of the letter by Christine Parker; seconded by Lisa Rue. All were in favor. Motion carried.

## **NEW BUSINESS**

Village Park mulch pile – Parks Commission recommends the pile be moved.

Volunteers for EC and Rec meetings – Ms. Rue will attend the February Rec meeting. The Parks Commission would like to participate in a joint meeting with the Environmental Commission on February 22 at 7:00 p.m.

Recreation Commission News – There was no January meeting.

Shade Tree Commission News – Mr. Cook reported that the budget has been increased for new shade tree plantings on Main Street.

Environmental Commission News – The Commission continues to work on updating the ERI and the Sustainable Jersey Schools project.

Tree border at a South Main Street resident backing to Heritage Park – Mrs. Parker reported that many trees have been cut down and there is a large open space between the property and the park. Question arose as to who cut them down and who owned the trees.

**PUBLIC COMMENT** – None

## **ADJOURNMENT OF MEETING**

With no further business, the meeting was adjourned at 10:47 a.m. Motion by Lisa Rue; seconded by Christine Parker; all were in favor. Motion carried.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the acting recording Secretary of the Township of Cranbury Parks Commission and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on February 10, 2016.

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Secretary  
Wendy W. Borg