

TOWNSHIP OF CRANBURY
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

ORDINANCE NO. 11-16-23

**AN ORDINANCE OF THE TOWNSHIP OF CRANBURY, IN
MIDDLESEX COUNTY, NEW JERSEY, AMENDING TOWNSHIP CODE
CHAPTER 82 FEES**

WHEREAS, Chapter 82-1 of the Code of the Township of Cranbury (“Code”) addresses government records; and

WHEREAS, Section C Fee schedule of this chapter sets forth the fees for copies of governmental records including the Police Department; and

WHEREAS, it is necessary to establish the fees that may be charged for discovery requests in matters pending in the Municipal Court that is consistent with the provisions of the New Jersey Open Public Records Act , N.J.S.A. 47:1A-1 et seq.; and

WHEREAS, the Township Police Department would like to add discovery fees to subsection (3) Police Department records;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Cranbury, Middlesex County, New Jersey, as follows:

SECTION 1. The recitals contained in the foregoing preamble are incorporated herein as if fully restated.

Section 82-1 of the Code of the Township of Cranbury (“Code”), entitled “Governmental records”, is hereby amended and shall read as follows (additions are underlined; deletions are in [brackets]):

§ 82-1 Government Records

C. Fee schedule. The fees for copies of governmental records shall be:

(3) Police department records

(a) Videotape: \$1

(b) Audiotape: \$1

(c) Discovery fees

(1) \$.05 per page (letter size)

(2) \$.07 per page (legal size)

- (3) \$.85 per DVD/CD
- (4) \$.20 photographs (all sizes) per page
- (5) [~~\$5.90~~] \$6.45 discovery postage (standard USPS shipping envelope)

SECTION 2. Repealer. All ordinances and resolutions, or parts thereof, inconsistent with this Ordinance, are hereby repealed.

SECTION 3. Severability. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

SECTION 4. Effective Date. This Ordinance shall take effect immediately upon its passage and publication, as required by law.

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Township Committee of the Township of Cranbury, in the County of Middlesex, State of New Jersey, held on November 28, 2016. It will be further considered for final passage, after public herein thereon, at a meeting of the Township Committee to be held in the meeting room of Town Hall, 23-A North Main Street, in the Township of Cranbury on December 12, 2016 at 7:00 p.m., and during the week prior and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.

Kathleen R. Cunningham, RMC
Township Clerk