

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on October 18, 2016 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 1, 2015, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, HPC Chair, Ms. Marlowe called the meeting to order. Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

MINUTES

The minutes of the September 20, 2016 meeting was reviewed and approved with a motion by Mr. Banks, seconded by Ms. Ryan, all in favor.

APPLICATIONS

101 North Main (B25,L30.01), In Historic District, Classified C+; Contractor Mr. Marty Coffey was present for discussion of replacement windows on the entire house. Currently, there are 4 different styles and materials. He proposes to replace them with 1/1 Anderson 400, no grills, vinyl clad exterior windows. The openings or placement will not be altered. The existing storm windows will not be re-installed. The two stained glass windows on the east elevation will remain.

Mr. Coffey explained that the back entrance was once part of the porch off of the kitchen which was enclosed years ago and still is. The front porch (west elevation) will be addressed in the future. This property was a commercial property but now is a single family dwelling.

Hearing no other questions or comments regarding this application, roll call to approve this application: AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh.

101 North Main (B25,L30.01), In Historic District, Classified C+; Contractor Mr. Marty Coffey was present for discussion of the rear entrance porch. The ramp from previous owner has been removed, exposing the basement door entrance.

The current owner would like to widen the current rear 5'W x 5'L platform porch to 9'W x 5'L. The existing 3 steps/risers will remain the same size. Mr. Coffey stated the reason to enlarge the porch will allow room when opening the rear entrance door. It's tricky to maneuver when the door swings open/close. Proposed is to replace the concrete landing with bluestone in a squared random pattern. The perimeter will be bricked. The 5' stair treads will be one piece of bluestone to match. Risers will remain brick material. Wrought iron railing around the enlarged porch will be installed and extend down the stairs.

Hearing no other questions or concerns regarding this application, roll call to approve this application as discussed with the addition of the rail: AYES: Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh.

5 Cranbury Neck Rd (B21,L4.02) in BA. Front porch steps will be removed and replaced with brick and limestone with hand rail. Received 9/27/16. In BA, review by HPC is not required.

7 Cranbury Neck Rd (B21,L4.01) In BA. The entire roof will be replaced with GAF timberline architectural shingles. Received 9/29/16 In BA, review by HPC is not required.

49 North Main St. (B23,L52) in HD, the pent roof (overhangs the front of buildings) will be re-shingled with like material-cedar shakes. Received on 10/4/16, deemed as ordinary maintenance.

31 Maplewood Ave (B31L2) in HD, re-roofing rear of house & free standing garage to match existing shingles on front of house. Received 10/7/16, deemed as ordinary maint.

101 North Main St. (B25 L30.01) in HD. Replacing rear entrance porch with like materials & design. Received on 10/10/16, deemed as ordinary maintenance.

ZBA290-16, 152 North Main St. (B26, L29) Bulk Variance –Fencing on Corner Lot, memo generated and delivered to the ZB stating this site is outside the BA, review by HPC is not required.

NEW BUSINESS

Employee/Volunteer Manuals were distributed to all present HPC volunteers. The signed acceptance sheets were returned to secretary. The sheets will be given to the Clerk, per instructions.

CLG Training Video; HPC volunteers Mr. Banks, Ms. Marlowe, Ms. Ryan, Mr. Szabo and Mr. Walsh viewed *Walk through Historic Buildings: Learn to Identify the Visual Character of a Historic Building* online. With the help of Ms. Ryan and Mr. Szabo, the approximately 30 minute video was interesting and offered opportunities for discussion amongst the group. The informational review quiz at the end offered more group participation. Volunteers expressed that the video did raise awareness of certain characteristics. HPC will view another video in the new year.

Ms. Ryan presented information on a recent renovation project for the Camden Historic Commission that she had worked on. The brochure contained before and after photos of Rutgers Camden Alumni house. Ms Ryan stated that the project began August 2015 and the ribbon cutting was in October 2016. She felt this was a great example of the features that was discussed, shutters, openings, doors, roof, and other elements. This building dates from 1810 on Cooper Street within the Historic District. It was originally a residence with two additions, 1860 and 1890. It went from a private residence, to a school, back to a residence, Camden County Republican Club and then the American Red Cross. Rutgers purchased the building approximately 6 years ago which was recently renovated. Ms. Ryan continued saying the interior has many original features as well. HPC reviewed the material with many questions for Ms. Ryan. HPC expressed their praise. This building is open for those who are interested in viewing it.

OLD BUSINESS

None.

DISCUSSION

2nd Alternate; Ms. Marlowe stated that Mr. Williams has submitted his resignation. He understands the criteria for 2nd Alternate Class 2. Mr. Williams served HPC since January 7, 2008 as a regular volunteer. On August 11, 2014, he was appointed as 2nd Alternate, Class 2. His input and knowledge of building and design was greatly appreciated and he will be missed. HPC wishes him the best with his next volunteer endeavor.

HPC discussed the possibility of a resident who fulfils the 2nd Alternate, Class 2 criteria. Ms. Marlowe will reach out to this person for possible interest.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Banks, second by Ms. Marlowe and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on October 18, 2016 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 1st day of November 2016.

Linda M. Scott, Recording Secretary