

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on September 6, 2016 beginning at 7:30 pm.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 1, 2015, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

**CALL TO ORDER**

With a quorum present, HPC Chair, Ms. Marlowe called the meeting to order. Ms. Scott performed as recording secretary.

**MEMBERS IN ATTENDANCE**

Mr. Banks, Ms. Marlowe, and Ms. Ryan. Mr. Szabo and Mr. Walsh both requested an excused absence, motion to excuse was made by Ms. Ryan, seconded by Ms. Marlowe, all in favor.

**MINUTES**

The minutes of the August 2, 2016 meeting was reviewed and approved with a motion by Ms. Ryan seconded by Ms. Marlowe, all in favor with the exception of Mr. Banks, who was recused.

**APPLICATIONS**

40 South Main Street (B23,L81), In Historic District, Classified C; Owners Mr. Gene and Ms. Mary Speer were present for discussion to install hand rails to their front porch steps. The submitted application included photos of hand rails of local homes with various design styles of installed rails. Mr. Speer stated that two rails would be installed, one on each side of the steps. The hand top rail would be a simple rail with a curved under end with a support post on each end. The vertical support posts would be installed into the porch decking and bottom step. HPC feels the selected design and installation is appropriate for this application.

Hearing no other questions or concerns regarding this application, roll call to approve this application as submitted : AYES: Mr. Banks, Ms. Marlowe, and Ms. Ryan

**OTHER APPLICATIONS**

31 Station Road (B36,L8) Application received on September 6, 2016 to remove front portico and façade broken pediment. A masonry veneer will be installed from the ground up to the first floor window sill across the entire front of building. The entire front will be resided with existing vinyl materials. This property is located with the Buffer Area, review by HPC is not required.

**DISCUSSION:**

(7) 9 South Main Street (B35,L3) In Historic District, Classified C-: Owners Mr. Keith and Ms. Mary Lindberg were present to discuss the conceptual design for installation of an exterior stair system on the freestanding garage in their rear yard. There is an existing exterior entry door on the second level but no way to access it. An interior pull down ladder system is built into the ceiling in the garage. Although, this access is not easy since any parked automobile must be moved to pull the ladder cord and is the only way to access the second level. This second level space is not being used but the owners can foresee the need and are now planning for this.

There are several existing buildings within the Historic District that have similar stair systems installed. HPC sees the need and understands the desire to access the second level.

An HPC application was submitted during this meeting to install the discussed plans of the stairs. Since this property was advertised as a concept, the application will be placed on the September 20<sup>th</sup> HPC Agenda.

2017 Meeting Dates: The 2017 meeting dates were reviewed by HPC. There were no issues with the dates, motion to approve was made by Ms. Marlowe, seconded by Ms. Ryan, all in favor.

2016 Terming HPC Volunteer: Ms. Marlowe reported that Mr. Szabo (terms December 31, 2016) has agreed to volunteer for the HPC. His tenure is for the next four years (January 2017 to December 31, 2020).

2016-2017 Preservation NJ Membership: HPC is in favor of renewing this membership. The Preservation offers classes and support to local municipalities. More information can be found on their website: <http://www.preservationnj.org/site/ExpEng/index.php?PNJSite>.

Mr. Banks asked about the training requirements and how many credits should be attained during the year. It was stated that CLG doesn't mandate a set amount of credits but encourages training whether online or onsite. At their last meeting, HPC expressed interested in viewing an online training opportunity while at one of their scheduled meetings. Secretary is looking into securing a Township laptop and projector for this purpose.

#### **OLD BUSINESS**

None.

#### **ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Mr. Banks, second by Ms. Marlowe and carried, the meeting was thereupon adjourned.

#### **CERTIFICATE OF SECRETARY**

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on September 6, 2016 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 20<sup>th</sup> day of September 2016.

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Linda M. Scott, Recording Secretary