

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on August 2, 2016 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 1, 2015, of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, HPC Chair, Ms. Marlowe called the meeting to order. Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh. Mr. Williams asked for an excused absence, motion made by Mr. Szabo, seconded by Ms. Ryan, all in favor.

MINUTES

The minutes of the July 19, 2016 meeting were reviewed and approved with a motion by Ms. Ryan, seconded by Mr. Szabo, all in favor.

APPLICATIONS

6 Symmes Court (B23,L88), In Historic District, Classified C-; Owners, Mr. Frank and Ms. Eileen Marckioni were present for the submitted application that was tabled from the June 21st HPC meeting. At the previous meeting HPC suggested a top rail be installed on a rail that meets the existing column. Ms. Marckioni spoke with construction official, Mr. Greg Farrington, and viewed the home on Cranbury Neck Road. She realizes that this style of home was meant to have a 2' high rail/balustrade. Originally, the home had a solid approximately 2' high wall. Due to the height of the existing bases and columns, 3 rails (horizontal) would need to be installed. This suggestion does not work for this application due to construction code standards. After discussion, the rail and balustrades will be square slat using Azek material, the same rail style previously approved (April 2014).

HPC appreciates the efforts and input for this application to make a determination.

Hearing no other comments or questions, a roll call to approve this application using square balustrades made of Azek material was taken: AYES: Ms. Marlowe, Ms. Ryan, Mr. Szabo, and Mr. Walsh.

OTHER APPLICATIONS

22 North Main Street (B32, L12) In Historic District, Classified C: Application received on July 25, 2016 to remove/repave the rear court yard 'Garden Entrance'. The existing retaining wall will be capped with bluestone. The application was reviewed, deemed as a minor application, and approved by the HPC Chair.

39 South Main Street (B39, Lot 9), In Historic District, Classified C+; application received on July 27, 2016 to install a fence according to submitted plot plan. The fence will match existing in design style and materials. The application was reviewed, deemed as a minor application, and approved by the HPC Chair.

DISCUSSION:

Subscription Renewals: This Old House magazine 3 year subscription (2013-2016) will expire shortly. Membership for The National Trust Historic Preservation is up for renewal. HPC is aware of the benefits each subscription offers and is in favor of renewing both.

Training: Upcoming training sessions at Rutgers Camden Campus was discussed. In addition to attending any seminars for CEUs, there are on-line options. These seminars/sessions help HPC volunteers attain the required CLG yearly training requirement. Secretary will research the options and let the Chair and or Vice-Chair aware so they can view topics that may best fit HPC. HPC feels that this option would work best if they, as a whole, can view an online topic while attending a meeting.

Newsletter: Mr. Szabo submitted an article on behalf of HPC for the recently published Township newsletter found online. The article informs residents who live within the Historic District to attend a meeting for a preliminary discussion of the project. It also reminds and encourages homeowners to save any architectural details removed from the exterior of the house for future owner(s).

CLG Grant: Mr. Szabo suggested that when the bid request is written, to insert:

- HPC is interested in taking the photographs of properties within the Historic District. This would help the cost as suggested in the past by a local historical architectural firm.
- Training on the electronic form submissions to help with any updates/changes on individual properties.

Mr. Walsh stated that when the grant photos are taken, he is able to obtain prints of the digital photos taken whether color or black/white.

OLD BUSINESS

None.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Ms. Marlowe, seconded by Ms. Ryan and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on August 2, 2016 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 6th day of September 2016.

Linda M. Scott, Recording Secretary