

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regularly scheduled meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on July 15, 2014 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2013 of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Marlow, HPC Chair, called the meeting to order and Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Ms. Marlowe, Mr. Walsh and Mr. Ziegler. Motion was made by Ms. Marlowe and second by Mr. Walsh to excuse Mr. Szabo and Mr. Williams, all in favor.

MINUTES

The minutes of the June 17, 2014 meeting was reviewed and approved with a motion by Mr. Ziegler, second by Mr. Walsh, all in favor. Record will reflect that Mr. Szabo was recused.

APPLICATIONS

None.

CONCEPT DISCUSSION

20 Maplewood Avenue (B33,L22) In Historic District, Concept discussion; Owners Mr. Brian Kern and Mrs. Diane Kern were present for concept discussion to enclose the existing side porch (south elevation) which would expand the interior living space. Photos of the house were viewed. Mr. Kern explained that roof line would not change. He would like to reuse and relocate the two existing (vinyl) windows and reuse the existing aluminum siding. HPC understands the reuse and relocation of the windows. If the existing windows not be reused on the proposed exterior wall, the existing muntin profile should be matched. HPC was uncertain if the aluminum siding could be removed in a manner that would allow reuse without causing damage. If this is not possible, Mr. Kern stated that cement board is the preferred product. The clapboard width should be matched. There are two entry doors, one of the entry doors will be relocated and reused as a rear door entry. A rough design sketch of the proposed enclosure was viewed. HPC felt that the design idea is appropriate for the house. Ms. Marlowe informed the owners that the interior space does not need HPC review.

A brushed aluminum fence to enclose the rear yard is proposed. The submitted photo of the fence pickets look to be one inch square with lower pickets about 1 ft. tall. The purpose of the fence is to house the dog. The height was not determined as of yet but it is set by local ordinance. HPC encouraged the owners to contact the zoning officer, Mr. Jeff Graydon.

The owners stated that because Maplewood Avenue is very narrow near their home, they would like to install a crushed gravel driveway on the south elevation. The required setbacks can be answered by the zoning officer.

Application will be submitted when homeowners work out the details. Once submitted and deemed complete, it will be placed on a meeting agenda. After HPC approval, there is a two year period to begin the work.

DISCUSSION

93 North Main Street (B28,L6) In Historic District, Classified C; Ms. Marlowe stated that this house is for sale. She reminded HPC that changes to the structure include the changed front center bay window. Also, on the south elevation, two windows above the original porch have been changed. The siding was not completed and the flashing and underlayment are exposed.

74 North Main Street (B30,L1) In Historic District; two lamps are installed under the drive-up canopy and MAC machine are illuminated 24 hours, 7 days a week. HPC discussed the lamps. The PSE&G lamp was questioned and according to Mr. Derise, the brighter of the two street lamps was turned off. Secretary will contact the Zoning Officer if there is an update about the lamp issue.

NEW BUSINESS

Vacancy of 2nd Alternate: A letter of resignation regarding the 2nd Alternate HPC volunteer position was received on July 1, 2014. This information was conveyed to the Clerk which was then advertised on the township website along with other board vacancies. In response to the website notice, a letter of interest with qualifications was submitted by a resident.

In October 2013, Mr. Williams expressed his desire to fill an alternate position, if and when it available. Mr. Ziegler stated that both Mr. Williams and the interested candidate bring their own contributions and unique qualifications to the commission. There was discussion about Classes and Chapter 21 criteria. Secretary will confirm with Mr. Williams if he is still interested in the alternate position. Ms. Marlowe will contact the resident to ascertain if a full time position interests the resident.

The State Historic Preservation Office copied HPC on a memo regarding parcels of land on Half Acre Road (Block 5, Lot 9 and Block 7, Lot 10). This area is just west of the turnpike overpass and outside the Historic District.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Ziegler, second by Ms. Marlowe and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on July 15, 2014 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 5th day of August 2014.

Linda M. Scott, Recording Secretary