

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regularly scheduled meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on May 20, 2014 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2013 of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Marlowe, HPC Chair, called the meeting to order and Ms. Scott performed as recording secretary.

MEMBERS IN ATTENDANCE

Ms. Marlowe, Mr. Szabo, Mr. Williams, and Mr. Ziegler. Motion was made by Mr. Szabo and second by Ms. Marlowe to excuse Mr. Walsh, all in favor.

MINUTES

The minutes of March 3rd, April 1st, and April 15th, 2014 meeting were reviewed, amended and approved with a motion by Mr. Ziegler, second by Ms. Marlowe, all in favor. Record will reflect that Mr. Williams was recused.

APPLICATIONS

17 Prospect Street (B23,L31) In Historic District, Classified H; Application received on May 8, 2014 for installation of 12 solar panel on the south elevation. Shingles will be replaced with high definition shingles, gray in color.

Mr. Szabo questioned if the proposed install area is on the newer addition. Ms. Marlowe confirmed that it is on a newer addition of the house and not on the original structure. The proposed panels cannot be seen from street view.

Hearing no other questions or comments, roll call to approve this application was taken: AYES; Ms. Marlowe, Mr. Szabo, Mr. Williams, and Mr. Ziegler.

11 Station Road (B35,L15) In Historic District, Classified C-; Owner of KRD Properties LLC, Mr. Ryan Deverin was present for an application received on May 12, 2014.

He proposes to replace the front door with a more appropriate style. A spec sheet was provided with application. Also, the two existing front porch posts will be replaced with a turned style. A picture of the proposed style was supplied. Ms. Marlowe suggested that should the posts be cut to size, that the lower squared portion be cut first to help visually line and lower the turned design. Mr. Deverin thought this was a good idea and agreed.

Since meeting last time, Mr. Deverin changed the plan and would now like to leave the pent roof across the front section of the house. The front vent on the peak above the steps will be removed and replaced with siding to match existing. He proposes to cover the existing concrete porch and steps with a type of Brazilian wood and trim with white Azek. Runners or sleeper boards will be installed under the

wood to allow for air circulation. The steps would be scaled to fit and covered to match the proposed porch.

HPC was concerned that the pent roof would not cover the entire proposed wood covered porch and that water could cause premature damage if not properly installed.

Hearing no other questions or comment on this application, roll call to approve this application as presented: AYES; Ms. Marlowe, Mr. Szabo, Mr. Walsh, and Mr. Ziegler.

OTHER APPLICATIONS

11 Station Rd. (B35,L15) In Historic District, Classified C-; an emergency re-roofing application was received on April 30th. Applicant will replaced existing roof with Timberline Architectural shingles as conceptually discussed during at the April 15th HPC meeting. The application was approved by Ms. Marlowe.

33 Station Rd. (B36, L7) In Historic Buffer Area; application received on April 30th for installation of pergola in rear yard. No need for HPC review.

32 North Main St. (B32,L5) In Historic District, ; application received on April 30th. The double sided face design on the existing sign will be changed to include additional information. The size, shape and mounting posts will remain the same. This minor application was approved by Ms. Marlowe.

74 North Main St. (B30,L1) In Historic District; application received on April 28th to replace the signage on the drive thru ATM caused by a recent fire. The sign will not be back lit and the size (12"-13" X 55.5") has been decreased. Minor application approved by Ms. Marlowe.

6 Symmes Court (B23,L88) In Historic District; a change to the approved application of April 15th. Owner would like to remove existing plastic lattice surrounding the AC unit and install a more appropriate and compatible looking fence. Minor application approved by Ms. Marlowe.

13 South Main St. (B35,L5) In Historic District; ordinary re-roofing application received on May 7th. Applicant would like to replace leaking flat roof using same rubber membrane material.

22 South Main St. (B23,L79) In Historic District; ordinary maintenance application received on May 8th to replace existing slate roof using slate.

33 Maplewood Ave. (B23,L18) In Historic District, ordinary maintenance application received on May 8th. Homeowner will replace 3 tab shingles with GAF Country Mansion shingles.

11 Station Rd. (35,L15) In Historic District Classified C-; window application received on May 8th to change windows. Application approved by Ms. Marlowe.

NEW BUSINESS

Financial Disclosure Forms were sent to all HPC volunteers. The information includes their PIN# which is needed for on-line filing. It was explained that the State will no longer accept paper forms, only electronic filing is allowed. Also, failure to file by the volunteer can result in a monetary fine.

Celebrating Past, Present & Future: 2014 Historic Preservation Conference: Mr. Ziegler signed up and will attend the conference Thursday, June 5th at Brookdale Community College in Lincroft, NJ. Secretary asked for a copy of his registration for reimbursement.

US Department of Interior National Park Service (NPS)/CLG 2012 Baseline Questionnaire & 2013 Annual Products Report was received by Ms. Marlowe. She has delivered it to the HPC office which was completed and sent to Washington, DC. A copy of the information has been forward to the NJ State CLG Coordinator, Ms. Andrea Tingey. Once the information is received it is recorded on the CLG website. All NJ CLG communities that responded can view past years on the NPC website <http://www.nps.gov/history/hpg/local/clg.html>. Cranbury has been consistent with sending this requested information on a yearly basis.

OLD BUSINESS

74 North Main St. (B30,L1) In Historic District; UPDATE on the illumination issue. An email was received by Mr. Derise today stating that PSE&G turned off the brighter of the two lamps that they installed. Either HPC or the Zoning Officer should view this during the evening hours for their approval.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Ziegler, second by Mr. Szabo and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on May 20, 2014 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 17th day of June 2014.

Linda M. Scott, Recording Secretary