

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A re-organizational meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on January 7, 2014 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 4, 2013 of this meeting's date, time, place and an agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Ms. Scott called the meeting to order.

MEMBERS IN ATTENDANCE

Ms. Marlowe, Mr. Szabo, and Mr. Walsh. Motion by Ms. Marlowe and second by Mr. Szabo to excuse Mr. Ziegler, all in favor.

INTRODUCTION OF 2013 MEMBERS

Mayoral appointments were made on January 2, 2014. The HPC appointment to fulfill a vacancy is Mr. Walsh, Class C, term expires on December 31, 2014. HPC extends a welcome and appreciation to Mr. Walsh. He is happy to serve the town and be a part of HPC.

REORGANIZATION

According to Township Code Chapter 21-3 F, a nomination to appoint Ms. Marlowe as HPC Chair was made by Mr. Szabo, second by Mr. Walsh, all in favor. Record will reflect that Ms. Marlowe recused herself.

According to Township Code Chapter 21-3 F, a nomination to appoint Mr. Ziegler as HPC Vice-Chair was made by Ms. Marlowe, second by Mr. Szabo, all in favor.

According to Township code Chapter 21-3 F, a nomination to select Ms. Scott as Recording secretary was made by Ms. Marlowe, second by Mr. Szabo, all in favor

MINUTES

The minutes of the December 17, 2013 meeting was reviewed and approved with a motion by Ms. Marlowe, second by Mr. Szabo, all in favor. Record will reflect that Mr. Walsh was recused.

APPLICATIONS

A question was raised regarding to the pending plot plan submission for 52 Maplewood Avenue (B33,L8) and if it has been received just yet. Secretary will contact to remind homeowner.

NEW BUSINESS

2013 HPC Actions: HPC reviewed a draft copy of the 2013 Action report along with a draft cover memo highlighting 2013 particulars. They will be reviewed and approved before submitting to the Township Committee. To remain CLG compliant, the reports will be sent to SHPO after the Township Committee has reviewed them.

2014 Goals: Ms. Marlowe stated that a discussion ensued with Mr. Kehrt regarding the review of the Buffer Zone as defined in the township ordinance. It was felt that this would receive attention in 2014.

HPC Liaison: Question was asked of the 2014 HPC liaison. Liaison appointments will be performed at an upcoming Township Committee meeting.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Ms. Marlowe, second by Mr. Szabo and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on January 7, 2014 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 4th day of March 2014.

Linda M. Scott, Recording Secretary