

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on October 2, 2012 beginning at 7:30 pm.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on November 29, 2011 of this meeting's date, time, place and agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

**CALL TO ORDER**

With a quorum present, Ms. Marlowe called the meeting to order.

**MEMBERS IN ATTENDANCE**

Ms. Marlowe, Mr. Williams and Mr. Ziegler. Mr. Girardet informed secretary that he will be unable to attend, a motion to excuse him was made by Mr. Ziegler, second by Ms. Marlowe, all in favor.

**OTHERS IN ATTENDANCE**

HPC Liaison Mr. Glenn Johnson and Mr. Tom Connelly were present.

**MINUTES**

The minutes of the September 4, 2012 meeting was reviewed and approved with a motion by Ms. Marlowe and second by Mr. Ziegler, all in favor. Record will reflect that Mr. Williams did not participate in this approval process.

**APPLICATIONS/DISCUSSION**

50 North Main Street (B32, L2) In Historic District; Classified C-: Owner, Mr. Daniel Mahoney was present for discussion of the submitted application. He proposes to change the front full glass door due to privacy and draft issues. A catalog page indicating the new door style and photos of the existing door were supplied.

Ms. Marlowe offered insight that this home was once a front porch which was enclosed years ago; it is now a front entrance door. She stated that if the owner was replacing the inside door, HPC would not review the project. Since this is now the front entrance door, it falls under HPC's review. The existing door full glass gives the illusion of entering a porch which is what it used to be. Ms. Marlowe suggested that if this application is to address the drafts only, a very effective interlocking type of weather stripping could work here. If it was just a question of privacy, then installing a curtain could work. She turned to HPC members and asked for their thoughts.

Mr. Ziegler reviewed the photos and inquired if the door or the framed opening was not square. It was clear that the area would need attention since this area is not plumb. Mr. Mahoney agreed. The current door is not framed properly and this will be addressed.

Mr. Williams studied the HPC file photos dated 1989-90. The photos show an installed door style was sympathetic and was 50% solid with horizontal muntins. It echoes the enclosed porch horizontal windows lights.

Mr. Mahoney stated that the porch floors were sanded prior to them moving in. Ms. Marlowe said that typically front porch floors were slanted. HPC reviewed the supplied catalog page and felt that the ¾ one light (no muntins), one panel door would be appropriate for this application. The finish should be smooth since most real wood when painted does not show the textured grain. Hardware will have a lever handle with a key hole above. Mr. Mahoney stated that the black finish was selected because matched the other house elements.

Hearing no other questions regarding this application, roll call to approve this application as discussed: AYES; Ms. Marlowe, Mr. Williams, and Mr. Ziegler.

## **OTHER APPLICATIONS**

55 North Main Street, (B23,L50.01) In Historic District, Classified C; An application was received on September 18<sup>th</sup> to have the north elevation first level aluminum siding removed. As layers of the siding were removed, two windows and the painted words 'drugs' and 'soda' were exposed. Photos were taken for HPC to view and will be placed in the file. The original clapboard was found to be in good condition and was painted white. The uncovered two original windows will be repaired and shall remain. The lean to addition on the west elevation will also have the existing siding removed. This application was deemed as ordinary maintenance.

Maplewood Avenue (First Presbyterian Church Cemetery), (B29,L11) In Historic District; application was reviewed for questions. HPC had no questions or concerns. It will be placed on the October 16<sup>th</sup> agenda for review.

## **NEW BUSINESS**

HPC Vacancy: Ms. Marlowe informed HPC that she received an email from the clerk regarding the HPC vacancy. Ms. Marlowe had a brief discussion with a possible applicant to fill this vacancy. There are other possible candidates that may fill other vacancies, as they become available. Ms. Marlowe emailed the clerk informing her of the HPC candidate.

2013 Budget was reviewed.

- Advertising will remain at \$750; this category advertises the agendas and actions as required by code.
- Books decreased to \$50. The acquisition of books and periodicals are funded here. A three year subscription periodical will be ending soon and will be renewed.
- Membership Dues will remain at \$200; this category funds membership for NJ Preservation and the National Trust.
- Training category will request that it remain at \$1400. Training is required for CLG. Membership participation with NJ Preservation and National Trust offer their members discounted rates for training workshops, seminars, or classes. HPC is not at full membership and should membership reach capacity, training should be provided. During 2012, HPC has been frugal by taking advantage of early registration discounted costs.

The 2012 approved budget and the 2013 requested budget decreased by 4%. The proposed budget worksheet shall be typed and forwarded to the finance department.

2013 Meeting Dates were reviewed and approved with a motion by Mr. Ziegler, second by Ms. Marlowe, all in favor.

Sanborn Map link: Information received for the March 3, 2012 Preservation Primer had listed a link for Sanborn Maps within NJ. Cranbury is one of the towns where viewers can look at a 1916 map. Offering the link on the HPC portion of the website could offer residents or interested individuals a look of how Cranbury was mapped at that time. Permission will be needed for this. A request will be sent to the sponsor.

Bucks County Community College (BCCC): A link was provided on the recent emailed agenda to HPC members. BCCC is closer in proximity and offers courses in historic preservation. Ms. Marlowe reviewed the supplied brochure from Drew University and feels that the cost is a consideration.

A Grant opportunity for CLG members, no match, will be tracked for timeframe.

Maps from the 1986 and 2006 Historic Districts (HD) will be forwarded to Mr. Kehrt, Planning Board Chair. Ms. Marlowe expressed concern over Brainerd Lake and the visual preservation. Mr. Williams stated that there are new runoff regulations to control building too close to water tributaries.

Mr. Ziegler stated that he had the opportunity to deliver the 2006 HD maps to Ms. Bzdak.

**ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Mr. Williams, second by Ms. Marlowe and carried, the meeting was thereupon adjourned.

**CERTIFICATE OF SECRETARY**

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on October 2, 2012 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 20<sup>th</sup> day of November 2012.

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Linda M. Scott, Recording Secretary