

**MINUTES  
OF THE  
CRANBURY TOWNSHIP  
HISTORIC PRESERVATION COMMISSION  
CRANBURY, NEW JERSEY  
MIDDLESEX COUNTY**

**TIME AND PLACE OF MEETING**

The regular meeting of the Cranbury Township Historic Preservation Commission scheduled in Town Hall, Cranbury, New Jersey, on April 5, 2011, beginning at 7:30 pm was held.

**CALL TO ORDER**

With a quorum present Ms. Marlowe, HPC Chair, called the meeting to order and Ms. Scott performed as recording secretary.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 2, 2010 of this meeting's date, time, place and agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Ms. Driscoll, Mr. Girardet, Ms. Marlowe, Mr. Williams, and Mr. Ziegler.

**NON-MEMBERS IN ATTENDANCE**

Mr. Glenn Johnson, HPC Liaison, was present.

**MINUTES**

Minutes of the March 1, 2011, meeting were approved with a motion by Mr. Ziegler, second by Ms. Marlowe, all in favor. Record will reflect that Ms. Driscoll did not participate and Mr. Girardet recused himself.

**APPLICATIONS**

32 North Main Street, (B32,L5) In Historic District; Owner, Mr. Ronald Witt was present for discussion of his submitted application. HPC has heard the proposed plan conceptually during a previous meeting. Mr. Witt would like to enclose the existing front porch and install a double wide entrance (2 doors) in the same location as the bank walk-up window. The doors will be Smooth-Star® 15 lite entry doors. The porch enclosure material will match the existing three 9 lite panels. A 5' wide stairway, an ADA ramp and a 24' long brick planter which will be situated in the front of the ramp are also proposed.

A roll call was taken to approve this application: AYES; Mr. Girardet, Ms. Marlowe, Mr. Williams, and Mr. Ziegler. Ms. Driscoll did not participate in the roll call approval process.

143 North Main Street, (B25,L19.02) In Historic District; application was not advertised as legal notice on the agenda, it was received at the HPC office on April 7<sup>th</sup>. Homeowner Jarret Vittuli was present for discussion of existing barn relocation, paving the driveway with macadam, and installation of walkways, retaining wall, entry columns, and patio using bluestone. The rotting wood fascia board on the house will be replaced with Azek.

A roll call was taken to approve this application: AYES; Mr. Girardet, Ms. Marlowe, Mr. Williams, and Mr. Ziegler. Ms. Driscoll did not participate in the roll call.

29 North Main Street, (B23, L59) In Historic District, Classified C-; Conceptual discussion with Mr. Bill Gittings, AIA and Ms. Robin Moscato, Princeton Ballet Treasurer ensued. A current photo and 2 copied photos from the *Images of America Cranbury Vol. I and II* dated 1929 and 1933 were supplied to everyone for review.

Mr. Gittings stated that he would like to hear HPC's comments regarding the front façade of this building. He is interested in removing the textured horizontal siding (T-111) on the top portion of the building and would like to continue the frieze board across on front. Ms. Marlowe recalls when this front façade plan came before HPAC about 1999-2000 the feeling was to emulate the building's previous use with no new windows. Ms. Marlowe asked about the Ballet's commitment to the existing front double doors. It appears that they have no historic value. The doors could be removed and replaced to match the flanking store front windows. There are 2 existing planters on each side of the doors so joining them would be an easy job but matching the brick could be tricky. It was suggested that the white board across the top of the front windows might have been installed to cover over transom windows. To make the board less obtrusive, it could be painted to match the building or removed to expose the transom windows, if still there.

Ms. Driscoll asked about the front sidewalk. It was stated that another Township board requested the walk design. Ms. Driscoll suggested planting a tree to soften the harsh building front. The 1933 photo shows a tree growing on the streetscape. She offered a suggestion to relocate the existing window signage to the existing white board.

Ms. Marlowe suggested that changes be minimal and be kept simple. Mr. Gittings stated that the budget allows for this.

Mr. Gittings and Ms. Moscato thanked HPC for their suggestions and exited. After a brief period, Mr. Gittings returned to the HPC meeting to request permission to remove some of the T-111. He stated that it would be helpful to know what is under this material and how to proceed. HPC felt the request to remove the T-111 justifiable and gave verbal permission to move forward. Mr. Gittings once again thanked HPC. He will make application once a plan has been formulated.

39 South Main Street, (B18,L9) In Historic District; Application was received to open a 'shuttered closed window' and to add a window on the second level north elevation. All the existing windows on the second level will be replaced with new (Marvin) due to lead paint issue and recent smoke/fire damage. They will match the new addition windows approved by HPC in 2004. HPC reviewed the pictures, plans and specs.

Roll call to approve the application as submitted: AYES; Mr. Girardet, Ms. Marlowe, Mr. Williams, and Mr. Ziegler. Ms. Discroll did not participate in the roll call.

## **DISCUSSION**

Memo regarding 9 Bunker Hill for the rear addition to existing house was created for the Zoning Board. 9 Bunker Hill needs to seek a bulk variance due a dormer encroachment on the side yard setback. It is scheduled to be heard at tomorrow evening's meeting. Ms. Marlowe will attend the meeting and shall relay HPC's findings.

The 2011 Financial Disclosure Forms, 2 original signatures are requested for each form, should be submitted to the Clerk.

The Design Guidelines still need to be compressed into one file. The secretary will reach out to the Library for their help.

Frequently Asked Questions task for the website has been taken by Ms. Driscoll. Mr. Johnson informed everyone that the website will be redesigned to make it more user friendly.

The Buffer Zone has no movement due to the workload of the Township Committee. According to an email from Mayor Cody, they will be addressing new commercial zones first. A recommendation in the recently adopted Master Plan is to address the definition as written in the amended ordinance.

The meeting of July 5<sup>th</sup> needs to be cancelled. A roll call to cancel this meeting was made by Ms. Marlowe, second by Mr. Girardet, all in favor.

## **ADJOURNMENT OF MEETING**

There being no further business, a motion duly made by Ms. Marlowe, seconded by Mr. Williams and carried, the meeting was thereupon adjourned.

**CERTIFICATE OF SECRETARY**

I, undersigned, do hereby certify;  
That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on April 5, 2011 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 3<sup>rd</sup> day of May 2010.

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Linda M. Scott, Recording Secretary