

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Historic Preservation Commission scheduled in Town Hall, Cranbury, New Jersey, on March 1, 2011, beginning at 7:35 pm was held.

CALL TO ORDER

With a quorum present Ms. Stasi, HPC Vice chair, called the meeting to order, Ms. Scott performed as recording secretary.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided on December 2, 2010 of this meeting's date, time, place and agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Ms. Driscoll, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler. Mr. Girardet has an excused absence as of the January 4th meeting. Mr. Williams called to say that he is not feeling well and will be unable to attend the meeting. Motion was made to excuse Mr. Williams by Ms. Marlowe, second by Ms. Stasi, all in favor.

MINUTES

Minutes of the January 4th, 2011, meeting were reviewed, amended and approved with a motion by Ms. Stasi, second by Ms. Marlowe all in favor. Record will reflect that Ms. Driscoll did not participate.

Minutes of the January 18th, 2011, meeting were reviewed, amended and approved with a motion by Ms. Marlowe, second by Ms. Driscoll, all in favor. Record will reflect that Mr. Ziegler recused himself.

DISCUSSION

Gourgau Gallery: Ms. Marlowe reported on the Gourgau Gallery meeting room. She stated that the reason why HPC is not granted access to use the Gallery is that, in the past, when the public wanted to enter the room to view the art displays, they felt uncomfortable because a meeting was in progress. HPC members stated that their meetings are held in the evening when the Gallery hours are not open to the public. It was relayed that should an HPC applicant present plans, the Gallery can be used but permission from the Township Administrator should be received prior to reserving the room.

A Primer for Historic Preservation Commissions: On March 5th, A Primer for Historic Preservation Commissions one day class at Drew University was reserved. Ms. Stasi will be unable to attend this date. It was asked of other HPC members if they are able to attend. All members are not capable on short notice. Secretary will call Drew University to cancel the reservation.

Certified Local Governments (CLG): A letter from the National Park Service (NPS) was received requesting reporting assistance for CLG accomplishments. The baseline questionnaire and annual products report was reviewed and answered by HPC. Both forms will be completed by Secretary and then forward to the requested NPS division.

DISCUSSION (cont.)

APPROVED MINUTES

ZBA 160-08, AVN Holdings, LLC Block 7, Lots 1 & 2; approval resolution was received from the Zoning Board.

Design Guidelines: files were emailed so the document could include the updated cover page for merging into and creating one final document. Ms. Driscoll will follow up on this.

Downtown Revitalization: Ms. Stasi is excited to be taking an AutoCAD class at Mercer County Community College. She is planning her final assignment that will address parking along North Main Street.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Ziegler, seconded by Ms. Marlowe and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on March 1, 2011 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 5th day of April 2011.

Linda M. Scott, Recording Secretary