

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Historic Preservation Commission scheduled in Town Hall, Cranbury, New Jersey, on October 5, 2010, beginning at 7:30 pm.

CALL TO ORDER

With a quorum present Ms. Marlowe, HPC Chair, called the meeting to order, Mrs. Scott performed as recording secretary.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided of this meeting's date, time, place and agenda; was mailed to the news media; posted on the Township bulletin board; mailed to those requesting personal notice and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Mr. Girardet, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler.

MINUTES

The minutes of the August 3, 2010, meeting was approved with a motion by Ms. Stasi, second by Mr. Ziegler, all in favor.

The minutes of the September 7, 2010, meeting was approved with a motion by Ms. Marlowe, second by Ms. Stasi, all in favor

APPLICATIONS

11 Prospect Street, (B23, L33) In Historic District, Classified H; Homeowner Mark Kondracki was present for discussion of his submitted application regarding a proposed replacement garage door. The door will be of steel construction with a polystyrene insulated material, the windows on the top portion of the garage door will be squared, unlike the windows in the submitted picture. He explained that an exterior handle will be installed. The decorative hinges, as shown in the submitted picture, and the existing decorative corner brackets will not be installed. Township of Cranbury Code Chapter 9-7. E was read aloud.

This house was built about 1964-66. Ms. Marlowe stated that this is one of the few houses in the Historic District that was built during this time. Due to the age of the house, HPC felt that the proposed door is stylistically compatible and appropriate for this house.

Roll call to approve this application as discussed: AYES; Mr. Girardet, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler.

41 North Main Street; (B23,L53) In Historic District, Classified C; Owner Dr. Dennis White was present for discussion of the submitted application. Since receiving HPC approval in May 2010, the south elevation rear wing upper level siding has been replaced with Hardiplank and the windows have been replaced with Anderson 400 series.

Dr. White would like to move forward and have more of the house insulated and compatible with the replaced siding. He is present to propose replacing the south elevation porch (lower) level siding and remove an existing set of double windows (6/6) and replace this with a single (6/6) window. A total of 3 windows will be removed, installation of 2 Anderson 400 windows will occur. Insulation will be also installed at this time.

The existing siding material on the west elevation gabled south wing will be removed and replaced with Hardiplank and insulation will be installed. All windows will be replaced with Anderson 400 series and shall match the existing style.

Roll call to approve this application as presented: AYES; Mr. Girardet, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler.

6 North Main Street, (B33,L37) In Historic District, Classified C/C+; application to change the existing garage doors on the freestanding structure in rear of property. Jeld-Wen Estate Collection wood composite white carriage style doors (#85 panel design) with knockers and hinge straps as shown on provided spec sheet, clavos will not be included.

Roll call to approve this application as presented: AYES; Mr. Girardet, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler.

3 Cranbury Neck Road, (B21,L4.11) In Historic District, Township owned: Contractor Mike Kaiser submitted application for an emergency re-roofing on the corn crib barn. He proposes to replace the roof with galvanized corrugated metal. Repairs will be made to the structure as needed in an effort to match the historic style of the building.

Roll call to approve this application as presented: AYES; Mr. Girardet, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler.

DISCUSSION

SHPO Grant funding information was researched. According to the timeframe on the NJ State website, the application was available on August 4, a deadline submission date of September 15th and funds were awarded on September 30th. The submitted grant projects are expected to be stated and underway within 30 days of the execution of the grant agreement. Project should be achievable within a six month period of time.

2011 Meeting Dates were reviewed and approved with a motion by Ms. Marlowe to accept, second by Mr. Ziegler, all in favor.

Re-appointment of Mr. Girardet; his term will expire at the end of 2010 which he graciously accepted to be appointed and continue to serve another term in this voluntary role.

Rehabilitation Code and Its Effects on Historic Preservation Workshop sponsored by the Middlesex County Cultural & Heritage Commission was held on September 25, 2010, at the South Brunswick Municipal Complex in Monmouth Jct. was attended by Ms. Stasi. She informed HPC that one of the co-authors of the rehab code Ms. Amy Fenwick-Frank, and Ms. Andrea Tingey of NJSHPO were in attendance. The workshop addressed how the rehab codes apply to a project which depends on the use dictated by and in accordance with the uniform construction codes. Existing structures fall under this code, new construction does not. Different uses vary according to each application and use.

Design Guidelines (DGs): Ms. Marlowe has been in communication with Ms. Hunton and the final photo that HPC was waiting on has been received. After review of the page, it was noticed that center photos do not have the shadowing effect that gives the floating effect as the other photos. Also, a black line is noticeable on a part of the border. The DGs began in 2007; since then, there have been changes in the Committee and Commission, it is felt that the current administration should be reflected. Secretary will address updating this page with Ms. Hunton. Ms. Stasi feels that printing of this document, once approved, should be performed.

Inventory of Historic Sites: The Master Plan is under review. The Township Planner requested that HPC review Appendix X, Table X-1, Inventory of Historic Sites list for any updates regarding the sites. It was determined that Key No. 2 and 16 are no longer existing and should be removed; Key No. 6 was physically moved to a new location, Key No. 22 has a historic deed restriction, and Key No. 26 is bad shape. This info will be relayed back to the Planner.

Drew University: Ms. Stasi agreed to attend a class at Drew University. Secretary will make the arrangements to register her. Ms. Stasi stated that according to Ms. Andrea Tingey of

NJSHPO, Bucks County Community College offers preservation courses. This community college is closer to Cranbury in time and miles.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Ziegler, seconded by Mr. Girardet and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on October 5, 2010 consisting of 3 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 16th day of November 2010.

Linda M. Scott, Recording Secretary