

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

The regular meeting of the Cranbury Township Historic Preservation Commission scheduled in Town Hall, Cranbury, New Jersey, on September 7, 2010, beginning at 7:30 pm was held.

CALL TO ORDER

With a quorum present Ms. Marlowe, HPC Chair, called the meeting to order, Ms. Scott performed as recording secretary.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided of this meeting's date, time, place and agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Mr. Girardet, Ms. Marlowe, Ms. Stasi (arrived 7:33pm), and Mr. Ziegler.

MINUTES

The minutes of the August 3, 2010 meeting were not approved. They will be placed on the next meeting's agenda.

APPLICATIONS VIEWED

32 North Main Street, (B32, L5) In Historic District, Property owner, Mr. Ron Witt, was present to discuss the submitted signage plan for insertion into an existing post. Proposed is a 4'6"H x 5'W signage, supplied specifications were reviewed with no objections from HPC.

Roll call to approve this application as submitted: AYES; Mr. Girardet, Ms. Marlowe, and Mr. Ziegler.

26 North Main Street, (B32,L11) In Historic District, Classified C; Mr. Petrucelli called AO to inform HPC that he will be unable to attend this meeting. Application is to add a single man-door to the garage section of the carriage house located behind house structure. The garage was built in 1993 which received HPAC approval then. The door would be identical to the existing front door (photo supplied) on the east elevation and cannot be seen from the public right of way. §93-7E (14) (a)(b)&(c) Doors: were read aloud by Ms. Stasi. This application falls under the criteria accordingly.

Roll call to approve this application as submitted: AYES; Mr. Girardet, Ms. Marlowe, Ms. Stasi, and Mr. Ziegler.

OTHER APPLICATIONS

11 South Main Street (B35, L4) Ordinary maintenance application was received on August 31, 2010 to replace the south elevation porch roof with a rubber roofing system. Replacement underlayment roof wood shall be as needed.

46 South Main Street, (B23, Lot85) Presbyterian Manse; application was received for an ordinary maintenance. The porch roof shingles will be removed and replaced with 3 tab shingles.

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35 South Main Street: The picket fence that affronts South Main and Station Road has been replaced with like material. No application was received for this ordinary maintenance. Secretary will mail an information letter stating that an HPC application should be filed.

DISCUSSION

Design Guidelines: HPC is still waiting on the last photo from Gail Hunton. Another email prompting her will be sent.

2011 Operating Budget: HPC reviewed their operating budget and made recommendations for the line items. The budget will be submitted to the finance office. The Training line item still has funds available for the 2010 year.

Grant Opportunities: Ms. Marlowe recalls receiving an email from SHPO about available grant funds. There are two outstanding issues regarding the work performed on the Request for Proposal, the GIS mapping and technical questions within the RFP. The first step is check for available funding. Secretary will research this.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Ms. Stasi, seconded by Ms. Marlowe and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on September 7, 2010 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 5th day of October 2010.

Linda M. Scott, Recording Secretary