

**MINUTES OF THE
CRANBURY TOWNSHIP
SHADE TREE COMMISSION
June 1, 2017**

TIME AND PLACE OF MEETING

A meeting of the Cranbury Township Shade Tree Commission was held in Town Hall, 23A North Main Street, Cranbury, on June 1, 2017, at 11:00 a.m.

CALL TO ORDER

With a quorum present, Kathy Easton, chair of the Shade Tree Commission, called the meeting to order at 11:40 a.m. and Wendy Borg acted as the Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Kathy Easton, Bonnie Larson and Norma Swale (11:30) were present. Lee Nissen was excused. Christine Quinn was absent.

MINUTES

The minutes of the April 6, 2017 meeting were amended and approved on a motion by Bonnie Larson; seconded by Kathy Easton. All were in favor. Motion carried.

OLD BUSINESS

Community Forestry Plan –

A quote for the re-write of the Forestry Plan was received from Paul Cowie, within line of expectations. Two more quotes will be obtained. The Green Communities Grant of \$3,000 may be obtained. The grant is a non-compete, but no formal notification has come through yet.

Volunteer Work Hours – Mrs. Larson worked two and one half hours; Ms. Easton worked eleven and one half hours; Mrs. Swale worked two and one half hours.

EAB in Cranbury – No new news to report.

Tree Pruning Workshop – Slated for Thursday, June 15 at 9:00 a.m. for Shade Tree members and DPW workers. Tree pruning will be demonstrated on trees lining West Property Drive.

Arbor Day wrap up – Arbor Day was celebrated on Friday, April 28 with township employees and volunteers present. A redbud was planted near the dam at Brainerd Lake. The Cranbury School second grade students participated with poems and drawings. Mrs. Swale reported that the tree is growing well.

NEW BUSINESS

Summer newsletter – Ms. Easton will provide a write up. Ideas include tree value.

Tree inquiries – Dr. Alexander’s office, 19 North Main Street – The tree in the easement in front of this office has died. Jerry Thorne has put this tree on his list for removal.

Site Plan – Future Library and Applewood Court – Ms. Easton will check on the plans.

Do Not Plant List – Tabled for September.

1-2-3 Assessment – Ms. Larson will work with Ms. Nissen on an update.

Tree Protection Ordinance – Ed DiFiglia contacted Ms. Easton about tree protection for the township. The Commission will begin reviewing ways to protect town trees. An ordinance would be worth 10 Sustainable Jersey points.

PUBLIC COMMENT- None

ADJOURNMENT OF MEETING

There being no further business, motion duly made by Kathy Easton, seconded by Bonnie Larson, and carried, the meeting was thereupon adjourned at 12:20 p.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Shade Tree Commission, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on June 1, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of _____ 2017.

Wendy W. Borg, Secretary