

**MINUTES OF THE
CRANBURY TOWNSHIP
SHADE TREE COMMISSION
Special Meeting
June 13, 2016**

TIME AND PLACE OF MEETING

A special meeting of the Cranbury Township Shade Tree Commission was held in Town Hall, 23A North Main Street, Cranbury, on June 13, 2016, at 10:00 a.m.

CALL TO ORDER

With a quorum present, Kathy Easton, chair of the Shade Tree Commission, called the meeting to order at 10:12 a.m. and Wendy Borg acted as the Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on June 9, 2016, of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Kathy Easton, Lee Nissen, Christine Quinn and Norma Swale were present. Bonnie Larson reported her absence.

NON-MEMBERS IN ATTENDANCE

Residents of Four Seasons:
Frank Timari
John Battles

NEW BUSINESS

Emerald Ash Borer Management Plan– Pam Zipse from the state sent a link to an informational video about EAB from West Windsor Township. The video is on their access channel.

Ms. Easton also secured the management plan from West Windsor which includes treating mature trees (of which Cranbury has none), girdling, treatment, public outreach and education. The state reps suggest girdling is best.

The township management plan will be based on the SLAM (Slow Ash Mortality) program from the West Windsor Township Department of Community Development EAB Management Plan. The goal is to slow the spread and reduce the population of the EAB so as to delay the onset of mass Ash mortality.

Ms. Easton will meet Rosa Yoo, an Assistant Regional Forester from the state Department of Forestry, at 5:00 p.m. today at Four Seasons for identifying trap trees and girdling these trees. Bark will be removed all the way around the tree down to the cambium layer. Mr. Battles will send the Four Seasons grounds crew also. Ms. Yoo will advise on number of trees to be girdled, as well as going forward with a management plan.

Also a tree inventory needs to be done and will commence this month. It will start at Four Seasons. Ms. Quinn and Ms. Easton will conduct it. Ms. Easton asked Mr. Battles if any Four Seasons residents would like to be involved in the inventory.

Ms. Easton will prepare a submission on EAB for the township summer newsletter. She will also contact the library to see if they can assist with viewing the West Windsor video on a large screen and also to see the calculator on the screen.

Question is who researches and secures vendor for tree removal – Shade Tree Commission or township? Removal needs to be done in October. STC will work with Denise on this. Ms. Easton noted that the very small trees will come down quickly because they are immature. Most were planted between 2002 and 2004, and several have been replaced since then.

For tree removal, the budget for tree removal should be used. The additional budget money of \$5,000 should be used for replanting trees on Main Street. All of the manpower for girdling and the inventory is provided from volunteers at this point.

The township will only deal with trees in the township right-of-way. Any trees on private property are the responsibility of the owner, but public education will be disseminated, including properties east of Route 130.

Next special meeting has been set for Monday, July 11 at 10:00 a.m. in the Gallery.

PUBLIC COMMENT- None

ADJOURNMENT OF MEETING

There being no further business, motion duly made by Kathy Easton, seconded by Lee Nissen, and carried, the meeting was thereupon adjourned at 11:17 a.m.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Shade Tree Commission, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on June 13, 2016.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of _____ 2016.

Wendy W. Borg, Secretary