

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

A regular meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on July 21, 2009 beginning at 7:30 pm.

CALL TO ORDER

With a quorum present Ms. Marlowe, HPC Chair, called the meeting to order and Ms. Scott performed as recording secretary.

STATEMENT OF ADEQUATE NOTICE

Pursuant of the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided of this meeting's date, time, place and agenda, was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Ms. Marlowe, Mr. Williams, and Mr. Ziegler were present. Ms. Stasi informed HPC that she would be unable to attend.

MINUTES

The minutes for the May 19, 2009 and June 2, 2009 meetings were reviewed. A motion was made by Ms. Marlowe to approve the May 19, 2009 minutes, second by Mr. Ziegler, all in favor. A motion was made by Mr. Williams to approve the June 2, 2009 minutes, second by Ms. Marlowe, all in favor.

APPLICATIONS

54 North Main Street, (B32,L1) In Historic District, Classified C+; Contractor Mr. Michael Kaiser was present to discuss the two submitted applications.

One application is to remove the existing single man entry door on the freestanding storage building located in the rear side yard and replace it with wood, 9 light and 2 panel double entry doors. In addition, the front façade will be removed and replaced with siding to match clapboard siding. A GAF 3-tab shingle proposed for re-roofing this building was included with this application. Since the replacement product matches the existing, it is considered as ordinary maintenance.

A verbal roll call to approve this application as presented: AYES: Ms. Marlowe, Mr. Williams, and Mr. Ziegler

The second application for the same, addresses the replacement of an existing side door entrance and the steps which face Park Place East. The existing door will be removed and replaced with a matching wood, 2 panel, single pane door. Currently the door swings in, however fire codes dictate that the door must swing out, so this will be corrected. The existing storm door will not be reinstalled. The existing brick/concrete steps will be replaced with concrete steps. Iron railings will be installed.

A verbal roll call to approve this application as presented: AYES: Ms. Marlowe, Mr. Williams, and Mr. Ziegler

4 Evans Drive (B33,L41) In Buffer Zone; this application will not be heard tonight but will be advertised and then presented at the August 4, 2009 HPC meeting.

OTHER APPLICATIONS

4 Park Place (B32,L24) In Historic District; on June 9, 2009 an ordinary maintenance application was approved by the Administrative Officer for repair/replacement of the cedar shingle roof on the entire structure.

9 Griggs Road, (B26,L58), In Buffer Zone; on July 8, 2009 an application was approved by the HPC Chair for the replacement and installation of a shed with different design to be located in the rear yard.

DISCUSSION

15 Prospect Street has no visible tarp to protect the rains from further damaging the roof.

Ms. Marlowe stated that there are no updates regarding the Design Guidelines (DGs). She compared two submissions of the DGs and felt that the one dark photo was not altered. It was always dark which did not enhance any existing details.

Administrative Officer emailed Hopewell Township regarding their survey and the Request For Proposal. Mr. M. Hayden called to reply that he will discuss this issue with the Hopewell Township Historic Preservation Commission during their next meeting which occurs tonight.

Mr. Ziegler will be unable to attend the HPC meeting of August 4, 2009.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Mr. Williams, seconded by Mr. Ziegler and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on July 21, 2009 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this 4th day of August 2009.

Linda M. Scott, Administrative Officer
Recording Secretary