

**MINUTES
OF THE
CRANBURY TOWNSHIP
HISTORIC PRESERVATION COMMISSION
CRANBURY, NEW JERSEY
MIDDLESEX COUNTY**

TIME AND PLACE OF MEETING

The regularly scheduled meeting of the Cranbury Township Historic Preservation Commission was held in Town Hall, Cranbury, New Jersey, on March 18, 2008 beginning at 7:30 pm.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-5) was provided of this meeting's date, time, place and agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice and filed with the Municipal Clerk.

CALL TO ORDER

With a quorum present, Chairwoman, Bobbie Marlowe called the meeting to order.

MEMBERS IN ATTENDANCE

Wayne Girardet, Diane Stasi, Alana Stops and Chairwoman Bobbie Marlowe were present. Record will reflect that due to the light agenda load, with permission of the Chair, secretary informed Harry that his attendance would not be mandatory for this meeting.

APPLICATIONS

11 North Main Street, (B23,L68) In Historic District, Classified K; Bobbie Marlowe explained her application of removing an existing arched metal arbor located in her back yard and replacing it with a wooden squared arbor. The new proposed arbor will match an existing larger arbor in scale, materials and location.

Bobbie also explained the ordinary maintenance application to replicate a screened door for a side entry into her home. The detail of the hardware, corner molding and cross bar on the new screen door matches the existing. After an exhausting a search through several catalogs, she decided to have the door custom made.

A verbal vote to approve the arbor application as presented:

AYES: Ms. Stasi, Mr. Girardet and Ms. Stops. Record will reflect that Ms. Marlowe recused herself from voting.

13 South Main Street, (B35,L5) In Historic District, Classified C; application made for fencing in the rear yard. Plot plan and fence styles were submitted. This minor application was approved by Bobbie Marlowe on February 26, 2008.

162 North Main Street, (B26,L29.04) In Buffer Zone; application made to replace existing asphalt shingle roof with like. This application was approved by the Administrative Officer on February 25, 2008.

DISCUSSION

Gail Hunton supplied to Cranbury Township the final finish of the Design Guidelines on CD in Acrobat format. All the requested HPC updates and changes were either amended or explained by Gail as to why they remained as is. She included a kind note saying that it was a pleasure working with the Administrative Officer, HPC, and completing the Design Guidelines. Gail also stated that 4 to 6 of the seasonal photos will be changed at no cost to capture Cranbury in the spring.

Diane addressed the issue of Page 9 Village Vernacular; the photo of this metal roof should have been inserted on Page 34 Roofs. Gail responded that this particular structure is a well-preserved example of Village Vernacular and would like to leave this photo.

Gail addressed the issue of the new construction (garden shed on Maplewood Avenue) photo on Page 34 Roofs. She purposely used this new tin roof photo *because it is an excellent example of appropriate new construction using traditional roof materials and design. Since the DG text addresses new construction in the historic district, and since we have no other photos of same in the DG, I think that the photo is strong one for the Roofs section and should be retained as is.* A copy of the DG was forwarded via email to the township attorney for legal review on March 17th. Final payment to Gail for the DG work will be mailed once attorney review is complete.

Diane and Harry will be attending the 15th Annual NJ History Issues Convention, NJ Heritage Tourism on Friday, March 28, 2008 at the Trenton War Memorial.

The Certified Local Government (CLG) guidelines and requirements were reviewed. The updated §93 of February 2006 was prepared with the forethought of being CLG compliant. Duties required and performed per CLG are already being adhered to.

Alana will contact Ms. Andrea Tingey of the Historic Preservation Office and extend an invitation to attend an informational meeting. HPC liaison along with other Township Committee members will be invited to attend once a meeting date has been determined. HPC is hopeful that the Committee will be amenable to CLG. The secretary will send an email to the Township Administrator to inform her of this move.

HPC does have a generation copy of the National and State Register and *Middlesex County Inventory of Historic Cultural, and Architectural Resources*. This survey was prepared for the Middlesex County Cultural and Heritage Commission by Heritage Studies of Princeton, NJ, by Connie Grieff. In addition, an unofficial *Property Inventory-Agricultural Preservation Area (revised September 2000)* prepared by Gail Hunton was done on farming property to the west of the village. The Heritage Studies is the survey that HPC refers to when a property description is needed. This survey dates back to August 1989. A more current survey should be performed, but cost is a consideration.

ADJOURNMENT OF MEETING

There being no further business, a motion duly made by Bobbie Marlowe, seconded by Wayne Girardet and carried, the meeting was thereupon adjourned.

CERTIFICATE OF SECRETARY

I, undersigned, do hereby certify;

That I am the duly appointed secretary of the Cranbury Township Historic Preservation Commission and,

That the foregoing minutes of the Historic Preservation Commission, held on March 18 2008 consisting of 2 pages, constitute a true and correct copy of the minutes of the said meeting.

IN WITNESS WHEREOF, I have hereunto subscribed my name on this April 16 date of 2008.

Linda M. Scott, Recording Secretary