

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING  
October 2, 2017**

**TIME AND PLACE OF MEETING**

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on October 2<sup>nd</sup>, 2017 at 7:00 p.m.

**CALL TO ORDER**

With a quorum present, Cheryl Coyle, Chair of the Board of the Health, called the meeting to order at 7:00 p.m. and Debra Rubin acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Cheryl Coyle, Roop Grewal, Sid Roychowdhury and Laura Collins Zurfluh were present.

**NON-MEMBERS IN ATTENDANCE**

Glenn Johnson, Township Committee Member  
Natalie Bujalski, Health Officer

**MINUTES**

The September 11, 2017 minutes were amended and approved on a motion by Roop Grewal; seconded by Laura Collins Zurfluh. All were in favor. Motion passed.

**HEALTH REPORTS**

**See attached**

The Board reviewed the September 2017 Health Report.

The Board reviewed the Environmental Report August 2017.

**September**

Cranbury Day – Total of 12 food vendors. All received Satisfactory ratings.

**OLD BUSINESS**

Licensing – As of October 2<sup>nd</sup> there are 461 dogs and 57 cats licensed within the Township.

Rabies Clinic - The veterinarian requested, if possible, to have the next clinic be an hour and not two hours. There were 36 animals vaccinated at the clinic. Residents were able to take information regarding licensing for dogs and cats within the township. Natalie

Bujalski will research whether there is a State guideline regarding length of time for clinic.

Dog/Cat Census – The members were advised that only one individual was able to complete their half of the census. The other was unable to fulfill their obligation due to unforeseen circumstances. If members are aware of anyone interested in finishing the census, they may contact the Township for further information.

New Board Member/Vacancy – The Township has received two applications via the online application process. Any resident interested in being selected for a position must apply online and the chairperson will be notified of the application by the Township Clerk. All applicants will be invited to the November meeting to meet with the members and discuss their qualifications and interest in serving.

Water Testing (Brainerd Lake) Results – The members requested the County send all future results to the Board of Health immediately for their review and discussion. The results of the June tests were reviewed.

## **NEW BUSINESS**

2018 Budget – Discussion on costs for the titre fee and rabies vaccine. Line items need to be increased to reflect 2018 pricing. It was also suggested to encumber half the monies for the dog/cat census for completion of the census in 2018, if necessary. Chairperson Coyle will send final 2018 budget request to Denise Marabello prior to deadline.

2018 Meeting Dates – The 2018 meetings will continue to be on the first Monday of each month with the exceptions of January and September. Those two months the meetings will be on the second Monday to reflect observation of the federal holidays. There will not be a meeting scheduled in August.

**APPLICATIONS**– None.

**PUBLIC COMMENT** – None present.

## **ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 7:35 p.m. on a motion by Sid Roychowdhury, seconded by Roop Grewal. All were in favor. Motion carried.

## **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on October 2, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name this \_\_\_ day of \_ 2017.

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Secretary  
Debra A. Rubin

Ronald G. Rios  
Freeholder Director

Charles E. Tomaro  
Deputy Director

Kenneth Armwood  
Charles Kenny  
Leslie Koppel  
Shantl Narra  
Blanquita B. Valent  
Freeholders



Department of Public Safety and Health  
Office of Health Services

Shantl Narra  
Chairperson, Public Safety  
and Health Committee

John A. Pulomona  
County Administrator

Joseph W. Krisza  
Department Head

Lester Jones  
Director-Health Officer

Board of Health Report  
Cranbury October, 2017  
REHS Natalie Bujalski

**Retail Food Establishments:**

The Following Establishments were rated Satisfactory:

10/3	Montessori Pre-School (Re-Inspection)	Risk 2
10/5	First Presbyterian Church (Re-Inspection)	Risk 2
10/5	Chinmaya Mission	Risk 2
10/10	Italian Touch (Re-Inspection)	Risk 3
10/12	Adrian's Catering (Mobil Truck)	Risk 2
10/16	Roadrunner Catering (Mobil Truck) (Re-Inspection)	Risk 2
10/16	Jack's catering (Mobil Truck) (Re-Inspection)	Risk 2
10/19	Lido Sushi (Pre-Operational/Initial Inspection)	Risk 3 and 4
10/23	Cranbury Pizza (Tammy N. PREHS)	Risk 3
10/25	Cranbury Elementary School	Risk 2
10/25	Elms of Cranbury (Tammy N. PREHS)	Risk 3

The Following Establishments were rated Conditionally Satisfactory:

10/12	Roadrunner Catering (Mobil Truck)	Risk 2
10/12	Jack's catering (Mobil Truck)	Risk 2

The Following Establishments were rated Unsatisfactory:

10/12	Lido Sushi (Pre-Operational Inspection)	Risk 3 and 4
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**Meetings and Seminars:**

- 10/6 Staff Meeting: Main Office, East Brunswick
- 10/20 Staff Meeting: Main Office, East Brunswick

35 Kennedy Boulevard, East Brunswick, NJ 08816  
Tel: 732-745-3100 TTY: 732-745-8994 Fax: 732-745-2568

[www.middlesexcountynj.gov](http://www.middlesexcountynj.gov)



Ronald G. Rios  
Freeholder Director

Charles E. Tomaro  
Deputy Director

Kenneth Armwood  
Charles Kenny  
Leslie Koppel  
Shanli Narra  
Blanquita B. Valenti  
Freeholders

# MIDDLESEX

## COUNTY • NJ

Department of Public Safety and Health  
Environmental Health Division

Shanli Narra  
Chairperson, Public Safety  
and Health Committee

John A. Pulomena  
County Administrator

Joseph W. Krisza  
Department Head

Mickey Gross  
Division Head

### MONTHLY REPORT CRANBURY October 2017

#### Septic Activities Site Evaluations

Date	Block	Lot	Description of Action Taken
10/25/17			Witnessed 2 soil logs at 10 Hightstown-Cranbury Station Rd.

#### Installations/Repairs

Date	Block	Lot	Description of Action Taken
10/10/17	24	3.01	Inspected excavation for septic alteration at 168 Plainsboro Rd. – Approved
10/13/17	24	3.01	Inspected pipe, stone & septic tank installation. – Approved
10/17/17	24	3.01	Pump and alarm inspected, approval pending
10/30/17	33	3	Witnessed septic tank abandonment at 64 Maplewood Ave.- Approved

#### Plan Review

Date	Block	Lot	Description of Action Taken
10/5/17	20.04	11	Reviewed plans for a septic alteration at 31 Washington Dr.-Approved
10/25/17	16	11	Reviewed plans for a septic alteration at 120 South Main St.-Rejected

#### Complaints/Miscellaneous - NONE

Date	Block	Lot	Description of Action Taken

#### Water Activities

Date	Block	Lot	Description of Action Taken
10/3/17	N/A	N/A	Samples collected from two locations in Brainerd Lake for fecal coliform as part of a random sampling activity location.
10/5/17			Sample collected from Brainerd Lake for fecal coliform as follow-up to a high bacteria count in previous sample.

13-15 Kennedy Boulevard, East Brunswick, NJ 08816  
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