

**MINUTES OF THE
CRANBURY TOWNSHIP
BOARD OF HEALTH MEETING
October 2, 2017**

TIME AND PLACE OF MEETING

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on October 2nd, 2017 at 7:00 p.m.

CALL TO ORDER

With a quorum present, Cheryl Coyle, Chair of the Board of the Health, called the meeting to order at 7:00 p.m. and Debra Rubin acted as Recording Secretary of the meeting.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 5, 2016 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

MEMBERS IN ATTENDANCE

Cheryl Coyle, Roop Grewal, Sid Roychowdhury and Laura Collins Zurfluh were present.

NON-MEMBERS IN ATTENDANCE

Glenn Johnson, Township Committee Member
Natalie Bujalski, Health Officer

MINUTES

The September 11, 2017 minutes were amended and approved on a motion by Roop Grewal; seconded by Laura Collins Zurfluh. All were in favor. Motion passed.

HEALTH REPORTS

See attached

The Board reviewed the September 2017 Health Report.

The Board reviewed the Environmental Report August 2017.

September

Cranbury Day – Total of 12 food vendors. All received Satisfactory ratings.

OLD BUSINESS

Licensing – As of October 2nd there are 461 dogs and 57 cats licensed within the Township.

Rabies Clinic - The veterinarian requested, if possible, to have the next clinic be an hour and not two hours. There were 36 animals vaccinated at the clinic. Residents were able to take information regarding licensing for dogs and cats within the township. Natalie

Bujalski will research whether there is a State guideline regarding length of time for clinic.

Dog/Cat Census – The members were advised that only one individual was able to complete their half of the census. The other was unable to fulfill their obligation due to unforeseen circumstances. If members are aware of anyone interested in finishing the census, they may contact the Township for further information.

New Board Member/Vacancy – The Township has received two applications via the online application process. Any resident interested in being selected for a position must apply online and the chairperson will be notified of the application by the Township Clerk. All applicants will be invited to the November meeting to meet with the members and discuss their qualifications and interest in serving.

Water Testing (Brainerd Lake) Results – The members requested the County send all future results to the Board of Health immediately for their review and discussion. The results of the June tests were reviewed.

NEW BUSINESS

2018 Budget – Discussion on costs for the titre fee and rabies vaccine. Line items need to be increased to reflect 2018 pricing. It was also suggested to encumber half the monies for the dog/cat census for completion of the census in 2018, if necessary. Chairperson Coyle will send final 2018 budget request to Denise Marabello prior to deadline.

2018 Meeting Dates – The 2018 meetings will continue to be on the first Monday of each month with the exceptions of January and September. Those two months the meetings will be on the second Monday to reflect observation of the federal holidays. There will not be a meeting scheduled in August.

APPLICATIONS– None.

PUBLIC COMMENT – None present.

ADJOURNMENT OF MEETING

There being no further business, the meeting was thereupon adjourned at 7:35 p.m. on a motion by Sid Roychowdhury, seconded by Roop Grewal. All were in favor. Motion carried.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on October 2, 2017.

IN WITNESS WHEREOF, I have hereunto subscribed my name this ___ day of _ 2017.

Secretary
Debra A. Rubin