

**MINUTES OF THE  
CRANBURY TOWNSHIP  
BOARD OF HEALTH MEETING  
March 7, 2016**

**TIME AND PLACE OF MEETING**

The meeting of the Cranbury Township Board of Health was held in Town Hall, 23A North Main Street, Cranbury, New Jersey on March 7, 2016 at 7:00 p.m.

**CALL TO ORDER**

With a quorum present, Sid Roychowdhury, Vice Chair of the Board of the Health, called the meeting to order at 7:00 p.m. and Wendy Borg acted as Recording Secretary of the meeting.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6) was provided on December 1, 2015 of this meeting's date, time and place, and the agenda was mailed to the news media, posted on the Township bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

**MEMBERS IN ATTENDANCE**

Sid Roychowdhury, Laura Collins Zurfluh, and Roop Grewal were present. Cheryl Coyle reported her absence by email.

**NON-MEMBERS IN ATTENDANCE**

Lee Lloyd, Health Inspector

**MINUTES**

The February 1, 2016 minutes were approved on a motion by Laura Zurfluh; seconded by Sid Roychowdhury. All were in favor. Motion carried.

**HEALTH REPORTS**

**See attached**

The Board reviewed the substance of the February 2016 Health Reports and the Environmental report for January 2016.

**February:** All retail food inspections were satisfactory. Hampton Inn plan is not complete. Corrections are being made and plan will be re-submitted.

**OLD BUSINESS**

Titers for Township ACOs – Dr. Roychowdhury will write prescriptions for Jerry and Bruno to receive titers.

Public Service Activities – Licensing – Dr. Collins wrote a draft of rabies facts to be made available to residents. She enumerated important points about vaccination. She will email her draft and Ms. Coyle's edits to the board for their review. Tabled until April.

**NEW BUSINESS**

Licensing Update – To date, 276 dogs and 32 cats have been licensed. The numbers are lower compared to 2015. On March 2, 164 dog owners and 13 cat owners were sent reminder letters. As of today, 19 dog owners and 3 cat owners responded to the letter, either to license or report death of the pet. The Board thanked Jean Golisano, the township deputy clerk, for her work on the reminders and interfacing with the public.

There is a free rabies clinic in Cranbury on Saturday, March 19. The Board would like to check the numbers of attendees before making any more decisions on licensing. Dr. Zurfluh will work on the information postcard to distribute at the clinic.

Also, a resident wrote a letter stating she tried to register her three dogs but was told she could not register two because their vaccinations were not good until November. She does not want to vaccinate her dogs sooner than a year of receiving the vaccination. Dr. Zurfluh noted that it is a state law that dogs need to be licensed and vaccinated and that the duration of immunity extends through at least 10 months of the 12 month licensing period.

The Health Officer will write summonses on April 1 to any resident who owns a dog and/or cat that is not licensed.

**APPLICATIONS** – None of consequence.

**ADJOURNMENT OF MEETING**

There being no further business, the meeting was thereupon adjourned at 7:35 p.m. motion by Roop Grewal, seconded by Laura Zurfluh. All others were in favor.

**CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Board of Health, and that this document, consisting of two (2) pages, constitutes a true and correct copy of the minutes of the monthly meeting held on March 7, 2016.

IN WITNESS WHEREOF, I have hereunto subscribed my name this \_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Secretary  
Wendy W. Borg